	PD REPORT	BEFORE DISSEM-INATION	AFTER DISSEM-INATION	CS FOLLOW-UP REPORT	BEFORE DISSEM-INATION	AFTER DISSEM-INATION

ORGANIZATION	PD REPORT	DESCRIPTION OF PROCEDURE		CS FOLLOW-UP REPORT	DESCRIPTION OF PROCEDURE
AREA BRANCH		1. Writes Report 2. Types Draft 3. Edits 4. Types Ditto Master			19. Updates-Refines PD; Writes New CS Follow-up 20. Types Draft 21. Edits 22. Types O/Master
AREA DIVISION		5. Reviews and Edits 6. Corrects or Retypes 7. Coordinates			23. Reviews-Edits 24. Corrects or Retypes 25. Coordinates
RQM/RC		8. Reviews and Edits 9. Corrects or Retypes 10. Releases			26. Reviews-Edits 27. Corrects or Retypes 28. Releases
CABLE SECRETARY		11. Processes and Passes Copy to Signal Center 12. Dittos Copies 13. Disseminates Few Copies			
SIGNAL CENTER		14. Processes 15. Transmits by Teletype – Extensive Basis			
OL/P3D PLANT #2					29. Processes 30. Multiliths Copies 31. Disseminates, Same Basis as Other CS Rpts.
INTERNAL CIA		16. Reads Confirmation Copy 17. Extracts or Files 18. Action (if Required)			32. Reads Confirmation Copy 33. Relates to PD 34. Extracts-Files 35. Action (if Required)
EXTERNAL CIA		16. Reads Information Copy 17. Extracts or Files 18. Action (if Required)			32. Reads Information Copy 33. Relates to PD 34. Extracts-Files 35. Action (if Required)
TOTAL ACTIONS		18		plus	17 = 35

OLD SYSTEM · (SMALL DETAILS OMITTED)